

# STANDING RULES OF ORDER

## INTERNATIONAL FOUNDATION OF AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA 2014 INTERNATIONAL CONVENTION AND ANNUAL MEETING STANDING RULES OF ORDER

### **Legal and Parliamentary Authorities:**

The Colorado Revised Statutes, as Amended, Title 7: CORPORATIONS AND ASSOCIATIONS, Articles 20 through 29: Nonprofit Corporations. The Articles of Incorporation as certified by and in the State of Colorado March 25, 1974, and amended August 9, 1974, and the Bylaws, as amended July 31, 2008.

Robert's Rules of Order Newly Revised, 2000 Edition (as required by Bylaws, Article VIII) in all cases not provided for by Colorado State Law, the Articles of Incorporation, the Bylaws, or the following Standing Rules of Order.

### **Standing Rules of Order:**

The following rules, adopted by the Board of Trustees and membership shall prevail during the 2006 Annual Meeting and, as appropriate, to Foundation business during the Joint Memberships Meeting.

1. Reports of officers shall be in writing, except those of the International Foundation President and Treasurer whose reports are limited to five (5) minutes.

2. Committee reports are limited to five (5) minutes, except for the Finance committee whose report is limited to 10 minutes.

3. A member making a motion must rise, state his/her name, address the Chair, and be recognized. The same rule applies to the member making a second.

4. All motions must be reduced to writing and must be submitted to the Chair at the time the motion is made. Any amendment to the motion as originally proposed must also be submitted in writing to the Chair at the time the amendment is made.

5. If proceedings give rise to discussion, a member may speak three (3) minutes for or against a motion. Timekeepers will present a one (1) minute and a thirty (30) second warning to the member so that he/she may conclude his/her remarks within the three (3) minute limit. A member may speak a second time to the same motion only after all others present and wishing to speak have been heard for the first time.

6. Except where written ballot is required by Robert's Rules of Order or Colorado State Law, all votes will be viva voce. The chair retains the right to require a show of hands or a standing count when a clear majority cannot be easily determined. When written ballot is required by Robert's Rules of Order, the Chair will make provisions for such a vote in an expeditious manner. When written ballot is required by Colorado State Law, the procedures required by the statute will be followed.

7. Except where two-thirds vote is required by the Bylaws, Colorado State Law or these Standing Rules, decisions will be by simple majority.

8. Except as required by Colorado State Law, decisions depend upon those members present at the Annual Meeting and Voting. Any member, with just cause, may challenge the right of a person to vote. The roster of paid-up members of AHSGR, as maintained by AHSGR Headquarters staff, will determine a person's eligibility to vote (Reference Bylaws Article I. Membership).

9. Nominations will be governed in accordance with Article IV, Sections C, D, E, and F and Article VI, Section C of the Bylaws. A slate

of candidates will be presented by the Nominations Committee. However, nominations from the floor are in order. Nominations from the floor shall be limited to one nomination speech of two (2) minutes and one seconding speech of one (1) minute for each nominee.

10. If there is only one (1) nominee to fill the Representation District position(s) on the Board of Trustees, A motion may be accepted that the individual(s) be elected by acclamation. All positions having more than one nominee require election by written ballot. A majority vote of the members voting elects.

11. In case of need, these Standing Rules of Order may be suspended by two-thirds vote of the members present and voting, except as dictated by the Legal and Parliamentary authorities listed above.

## AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA 2014 INTERNATIONAL CONVENTION AND ANNUAL MEETING STANDING RULES OF ORDER

### **Legal and Parliamentary Authorities:**

The Colorado Revised Statutes, as Amended, Title 7: CORPORATIONS AND ASSOCIATIONS, Articles 20 through 29: Nonprofit Corporations. The Articles of Incorporation as certified in 1968 in the State of Colorado and the Restated Articles of Incorporation adopted June 25, 1977, and the Bylaws as adopted July 8, 2004, shall govern all proceedings of the Society.

Robert's Rules of Order Newly Revised, 2000 Edition in all cases not provided for by Colorado State Law, the Articles of Incorporation, the Bylaws, or the following Standing Rules of Order.

### **Standing Rules of Order:**

The following rules adopted by the Board of Directors shall prevail during convention general and business sessions.

1. Members are urged to assemble five (5) minutes before scheduled meeting time.

2. Reports of officers are limited to five (5) minutes (except that of the International President).

3. Committee reports are limited to three (3) minutes.

4. A member making a motion must rise, state his/her name, address the Chair, and be recognized.

5. All motions must be made in writing and must be submitted to the Chair at the time the motion is made. Any amendment to the motion as originally proposed must also be submitted to the Chair in writing at the time the amendment is made.

6. If proceedings give rise to discussion, a member may speak three (3) minutes for or against a motion. Timekeepers will present a one (1) minute and a thirty (30) second warning so the member may conclude his or her remarks within the time limit.

7. A member may speak a second time to the same question only after those present and wishing to speak have had the opportunity.

8. Any member may present a Resolution to the Resolution Committee. Deadline is 24 hours prior to the scheduled Resolutions Committee report. Resolutions shall be presented only through the Resolutions Committee. Resolutions may be handed in at the Convention Registration Desk.

9. These Standing Rules of Order may be suspended by two-thirds vote of the members present and voting, except as dictated by the Legal and Parliamentary authorities listed above.

**AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA  
INTERNATIONAL  
SOCIETY ANNUAL BUSINESS MEETING  
July 10, 2014, Lincoln, Neb.**

President Robert Wagner called the meeting to order at 8:15 a.m. The Secretary verified that a quorum was present. The Standing Rules of Order are printed in the program and were approved. Mike Meisinger was appointed as timekeeper and Nick Bretz as parliamentarian.

President's Report: President Wagner gave his President's Report and it will be printed in the Fall Newsletter.

Headquarters Report: Sherry gave a report on the status of headquarters our partnerships and our membership. We have big dreams, such as a living history village, offering classes, partnerships on the educational level, etc.

Secretary's Report: The minutes of the July 11, 2013 meeting in Fort Collins, Colo., are printed in the program.

Treasurer's Report: Nick Bretz reported that the Society relies on income from membership, dues and donations and investments from Life memberships and reserve accounts. We also get earnings from endowments from the Foundation. We have received a donation of \$25,000 from the Lauren Foundation. The audit of the books was done and financial statements are available for everyone.

Nomination and Elections Committee: There are 16 open positions and only five who have said they will serve.

District 1—Nominations for one for a 1-year term for BOD—Dodie Rotherham

District 1—Nominations for one for a 2-year term for BOD---Leonard Welch

District 1—Nominations for one for a 3-year term for BOD—Jim Weibert

District 1—Nominations for one for a 3-year term for BOD—Jerry Siebert

District 2—Nominations for one for a 3-year term for BOD—Dennis Reich

District 3—Nominations for one for a 1-year term for BOD—Nancy Borrell

District 3—Nominations for one for a 2-year term for BOD—

District 3—Nominations for one for a 3-year term for BOD—Delores Schwartz

District 4—Nominations for one for a 1-year term for BOD—

District 4—Nominations for one for a 2-year term for BOD—

District 4—Nominations for one for a 3-year term for BOD—

District 5—Ed Wagner elected for a 3-year term for BOD

District 6—Nominations for one for a 3-year term for BOD—Greg Amen

District 10—Leona Janke elected for a 3-year term for BOD

District 11—Nominations for one for a 2-year term for BOD—

District 11—Nominations for one for a 3-year term for BOD—

District 12—Nominations for one for a 3-year term for BOD—

District 13—Nominations for one for a 2-year term for BOD—

District 14—Nominations for one for a 2-year term for BOD—Tim Kloberdanz

There was unanimous consent for approval of the nominees. The Society Board of Directors will be making out-of-district appointments for the remaining positions at the Post-Convention meeting on Saturday afternoon.

ADJOURNMENT: The meeting adjourned at 10:00 a.m.

Respectfully submitted

Nancy Borrell, Secretary, Board of Directors

# **2015 Board of Directors Nominations** **American Historical Society of Germans from Russia** **(International)**

Below is the Board of Directors nominations and election information. The data is separated by district. Listed first are the names of current board members, their current terms, and the dates of terms they are serving. Board members are allowed to serve consecutive three-year terms. See the AHSGR bylaws for more nomination and election information (Article XII: Elections). Where terms begin in 2015 (\*), the candidates listed have agreed to be nominated at the 2015 AHSGR Convention in Billings, Montana. Where vacancies are noted (+), there are no nominees. As stated in the bylaws, AHSGR will NOT mail ballots for Board of Directors seats that are uncontested.

## **District 1: California (4 seats)**

Dodie Rotherham	Third Term	2015-2018*
Vacancy		2014-2017+
Jerry Siebert	Sixth Term	2014-2017
Leonard Welsh	First Term	2013-2016

## **District 2: Washington and Alaska (2 seats)**

Rob Miller	Second Term	2015-2018*
Dennis Reich	First Term	2014-2017

## **District 3: Nebraska (3 seats)**

Marv Heckman	First Term	2015-2018*
Delores Schwartz	First Term	2014-2017
Pam Wurst	First Term	2013-2016*

## **District 4: Colorado (4 seats)**

Vacancy		2015-2018+
Vacancy		2013-2016+
Vacancy		2013-2016+
Vacancy		2014-2017+

## **District 5: Oregon (1 seat)**

Ed Wagner	Third Term	2014-2017
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## **District 6: Kansas (2 seats)**

Karen Penner	Fourth Term	2015-2018*
Mike Meisinger	Second Term	2015-2018*

## **District 7: Arizona, Nevada, New Mexico, Oklahoma, Texas, and Utah (3 seats)**

Greg Amen	First Term	2014-2017
Bill Dellos	Second Term	2015-2018*
Judy Gareis	Second Term	2013-2016

## **District 8: Illinois and Wisconsin (1 seat)**

Bill Doos	Second Term	2015-2018*
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## **District 9: Idaho, Montana, Wyoming, North Dakota, and South Dakota (1 seat)**

Patricia Sellenrick	Fourth Term	2015-2018*
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## **District 10: Indiana, Michigan, and Ohio (1 seat)**

Leona Janke	Fifth Term	2014-2017
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## **District 11: Iowa, Minnesota and Missouri (2 seats)**

Vacancy		2014-2017+
Vacancy		2013-2016+

## **District 12: Alabama, Arkansas, Connecticut, Delaware, Florida, Georgia, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Mississippi, New Hampshire, New Jersey, New York, North Carolina, Pennsylvania, Rhode Island, South Carolina, Tennessee, Virginia, West Virginia, Vermont, Washington, D.C., and the Virgin Islands (2 seats)**

Jill Gaddis	First Term	2014-2017
Karen Soeken	Second Term	2015-2018*

## **District 13: Canada and other countries (1 seat)**

Vacancy		2013-2016+
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## **District 14: Any AHSGR member in good standing (at-large) district (3 seats)**

Bob Meininger	Second Term	2013-2016
Kevin Rupp	Third Term	2013-2016
Vacancy		2013-2016+

## PROPOSED BYLAWS CHANGES FOR 2015 CONVENTION

### ARTICLE IV: MEMBERSHIP AND DUES

CURRENT BYLAWS	PROPOSED CHANGE TO BYLAWS	RATIONALE
Section A. Any person, family, library, organization, or institution interested in the history and objectives of AHSGR who desires membership under any of the classifications and who tenders the necessary dues shall be eligible for membership.	Section A. Any <b>individual</b> , family, library, organization, or institution interested in the history and objectives of AHSGR who desire membership under any of the <b>memberships</b> classifications and who tenders the necessary dues shall be eligible for membership.	
Section B. Membership shall not be limited to persons who claim heritage as Germans from Russia.	<b>Delete</b>	Is covered under Section A.
Section C. Membership classification shall be reviewed by the Finance and Personnel Committee and fixed annually and the amount of dues shall be approved by the Board of Directors.	<b>Delete</b>	Covered by new Section C.
Section D. A Life Membership classification may be attained by an individual, an Individual Life Membership, or by a family (husband and wife), a Family Life Membership, by contributing in the current amount prescribed by the Board of Directors. Contributions may be made in one sum or five equal installments. Only the investment income from the Life Membership Fund will be used for Society operations.	<b>Section B. Membership levels shall be Annual or Life.</b>	Remove reference to types of Life membership and payment options.

CURRENT BYLAWS	PROPOSED CHANGE TO BYLAWS	RATIONALE
<p>Section E. The definitions for the various classes of membership, and the voting rights of each class of membership are shown below. The Board of Directors may, in its discretion, provide additional membership rights and privileges.</p> <ol style="list-style-type: none"> <li>1. An Individual Membership is defined as a single person and is entitled to one (1) vote.</li> <li>2. A Family Membership is defined as a married couple (husband and wife) and is entitled to two (2) votes.</li> <li>3. An Individual Life Membership is defined as a single person and is entitled to one (1) vote.</li> <li>4. A Family Life Membership is defined as a married couple (husband and wife) and is entitled to two (2) votes.</li> <li>5. An Institutional Membership is defined as a dues paying public or private sector library, organization or institution. An Institutional Member has no voting rights.</li> <li>6. A Patron Membership is defined as a dues paying AHSGR chapter or district council. A Patron Member has no voting rights.</li> <li>7. A Youth Membership is defined as a child aged less than fifteen (15) years. A Youth Member has no voting rights.</li> <li>8. A Student Membership is defined as a person aged fifteen (15) – twenty-four (24) years entitled to one (1) vote.</li> </ol>	<p><b>Section C. The Board of Directors may establish multiple classes of membership and determine the annual and life membership dues.</b></p>	<p>Removing specific classes and voting rights from the Bylaws allows for changes to be made as needed subject to approval by the Board of Directors. This new Section C incorporates the role of the Board of Directors in establishing the dues structure that is currently in Section C.</p>

## **AHSGR STANDING RULE II: STANDING COMMITTEES**

### **Section F. MEMBERSHIP/PUBLIC AFFAIRS COMMITTEE shall:**

1. Develop policies and programs to increase membership in AHSGR through new memberships and membership renewals.
2. Develop methods to make known to the public the purpose, activities, and resources of AHSGR.
3. Develop and maintain a Chapter operations and procedures manual with suggested programs and activities.
4. Promote and assist in the development of new Chapters. Submit charters of prospective chapters to the Board of Directors for approval.
5. Promote and assist in the development of regional Chapter organizations as is appropriate.
6. Prepare informational exhibits and literature for chapter use in publicizing the goals, purposes, and activities of AHSGR. **DELETE**
7. Seek out Chapter input for organizational changes and improvements.
8. Encourage and assist Chapters in sponsoring an AHSGR annual convention. Develop and maintain a convention planning manual. **DELETE – We have Convention Committee**
9. Encourage the membership to financially support the programs, activities, and services of AHSGR through donations, bequests, and other gifts. **DELETE – Role of Foundation & Board**
10. Design a program for the dissemination of information to educational institutions, local school districts, religious organizations, and civic groups that can be used for special presentations and folk fairs. **DELETE – Office can enlist support of whichever committee or chapter is appropriate.**
11. Present a report of the Committee's activities to the membership at the annual membership meeting.

### **RECOMMEND:**

**DELETE #6**

**DELETE #8.** We now have a Convention Committee.

**DELETE #9.** This is the role of the International Foundation of the AHSGR and the Board of Directors.

**DELETE #10.** If there is a request for a program, Headquarters staff can enlist the support and assistance of whichever committee or chapter is appropriate.